WATERFRONT ADVISORY BOARD
AGENDA
City Hall Council Chamber
Tuesday, March 6, 2018 5:30 PM

Joan Luebbe, Chair
Michael Engiles
Phillis Rosetti-Mercer
Ray Oates

Rocky Rich, Jr., Vice-Chair
Jim Baumstark
Lynn Marcum

Mayor Jim Farley, Liaison

1. Call to Order –
2. Roll Call –
   Present –
   Absent –
3. Pledge of Allegiance –
4. Adoption of Agenda –
5. Approval of Minutes – Motion to approve minutes from the December 5, 2017 Waterfronts Advisory Board meeting –
6. Presentations –Mary Kassabaum of SWFWMD.
7. Citizen Input – (three (3) minutes) –
8. Unfinished Business –
   a. Bylaws - Board
   b. Liaison Assignments - Board
9. New Business –
   a. Response from question - Board
   b. Questions to ask – Board
   c. 3SS – Lisa
   d. Items for next agenda -
10. Citizen Input – (three (3) minutes) –
11. Board Member Reports/Comments –
    Jim Baumstark-
    Mike Engiles-
    Joan Luebbe-
    Lynn Marcum-
    Ray Oates-
    Rocky Rich, Jr. -
    Phillis Rosetti-Mercer-
12. City Council Liaison Comments – Mayor Farley –
13. Staff Comments –
14. Announcement of Next Meeting –April 3, 2018 at 5:30 p.m.
15. Adjournment –
WATERFRONT ADVISORY BOARD
Minutes
City Hall Council Chamber
Tuesday, December 5, 2017 5:30 PM

Joan Luebbe, Chair
Michael Engiles
Phillis Rosetti-Mercer
Ray Oates

Rocky Rich, Jr., Vice-Chair
Jim Baumstark
Lynn Marcum

Mayor Jim Farley, Liaison

1. Call to Order – Chair Luebbe called the meeting to order at 5:32 p.m.

2. Roll Call –
   Absent- Mike Engiles
   *Board members Klein and Morgan-Smith resigned from the Board.

3. Pledge of Allegiance – Chair Luebbe led in the recital of the pledge of allegiance.

4. Adoption of Agenda – Board member Baumstark moved to adopt the agenda; Board member Rosetti-Mercer seconded the motion. Motion carried 6-0.

5. Approval of Minutes –November 7, 2017 – Board member Rosetti-Mercer motioned to approve the minutes; Vice-Chair Rich seconded the motion. Motion carried 6-0.

6. Presentations – None.

7. Citizen Input – (three (3) minutes) – None.

8. Unfinished Business –
   a. List from Dave Burnell – The board discussed the list received from City Manager Burnell. Board member Baumstark volunteered to be the board liaison for USFWS. Chair Luebbe provided the board an update on the USFWS negotiations for the management of Three Sisters.

   Chair Luebbe provided an update from City Manager Burnell about mooring fields and the board making recommendations to City Council related to water items. Board member Baumstark suggested extending trolley service if the mooring field is placed to be utilized to drop patrons of the mooring field at the laundromat and stores. Board
member Rosetti-Mercer suggested that golf cart rental should be considered to accommodate patrons of the mooring field. It was suggested that moorings be placed at Three Sisters Springs to prevent anchor damage and tying off to vegetation on the banks. The Board also discussed the facilities that would be necessary for having mooring fields.

The Board proposed to ask citizens a question related to Riverwalk. The question is as follows: **How would you like to see Riverwalk integrated into the City’s activities?** The Board members will email responses to the Deputy Clerk to compile a list for discussion at the next meeting.

b. Brochures for next year – Board member Rosetti-Mercer and Chair Luebbe to review brochures. Chair Luebbe will review for spelling and Board member Rosetti-Mercer will review for facts. It noted that the manatee sanctuary areas should be clarified with a statement warning people to stay out.

c. Liaison Assignments – The board reviewed the liaison assignments and signed up for various boards to liaise. Members decided which liaison assignments each would accept.

9. New Business –  
   a. Items for next agenda –  
      i. Responses to question  
      ii. Questions to ask and course of action  
      iii. Presentation by SWFWMD  
      iv. Mooring fields

10. Citizen Input – *(three (3) minutes)* – None.

11. Board Member Reports/Comments –  
    Jim Baumstark- Board member Baumstark provided an update related to USFWS manatee exams on and near Shatz Island.  
    Mike Engiles - Absent.  
    Joan Luebbe - Chair Luebbe will continue to update the liaison list.  
    Lynn Marcum - Board member Marcum had no comments.  
    Ray Oates - Board member Oates noted that he was working to allow lyngbya to be counted as solid waste recycling.  
    Rocky Rich, Jr. – Vice-Chair Rich stated the Board should have a float in next year’s Christmas parade.
Phillis Rosetti-Mercer - Board member Rosetti-Mercer noted that there were 2 water permit renewals issued by SWFWMD.

12. City Council Liaison Comments - Mayor Farley - Thanked the Board for all they have done during the year.

13. Staff Comments - None.

14. Announcement of next meeting - February 6, 2018 at 5:30 p.m.

15. Adjournment - 6:40 p.m.

Attest:

____________________________
Joan Luebbe, Chair

____________________________
Lisa Morris, Deputy Clerk
City of Crystal River
Waterfronts Advisory Board
Bylaws

Article I
Name

1. The name of the organization by City Council shall be "City of Crystal River Waterfronts Advisory Board". It may also be referred to as "Waterfronts Board" or "Board" (LDC 8.02.01).

2. The office of the Board shall be at the City of Crystal River City Hall. All official documents, records, minutes, maps, etc. shall be filed or recorded in the office of the City Clerk (LDC 8.01.08).

Article II
Purpose

1. The objective and purpose of the City of Crystal River Waterfronts Advisory Board are those set forth in Florida Statutes, Sections 163.3174 and those powers and duties delegated to the Waterfronts Board in the aforementioned statutes.

2. The Waterfronts Board shall be responsible for, but not limited to the following items:

a. Studying the water quality of Kings Bay and the surrounding waters and making legislative recommendations regarding these waters to the City Council;
b. Studying the Floridian Aquifer and making legislative recommendations regarding the aquifer to the City Council;
c. Studying the flora and fauna in the areas surrounding they waters of Kings Bay and the surrounding waters and making legislative recommendations regarding the same to the City Council;
d. Studying the care and protection of the Florida Manatee and other wildlife native to the waters of Kings Bay and the surrounding waters making legislative recommendations to City council;
e. Studying the impact that stormwater runoff has on the waters of Kings Bay and the surrounding waters and making legislative recommendations regarding the same to the City Council;
f. Studying the impact septic tanks have on the waters of Kings Bay and the surrounding waters and making legislative recommendations regarding the same to the City Council; and

g. Any other tasks or studies assigned to the Waterfronts Advisory Board by the City Council.

Article III

Members

1. All nine (9)seven (7) members of the Board and two (2) alternate members shall be appointed by the City Council by a majority vote. Initially five (5) members of the Board were appointed to one (1) year term and four (4) members were appointed to two (2) year terms. On January 25, 2010, City Council voted to make all terms appointed from that date forward four (4) year terms:

2. The Board will include at least one person from the categories, when possible:
   a. Dive/Tourism industry;
   b. Environmental Specialist;
   c. An attorney not employed by the City of Crystal River;
   d. Financial services industry (i.e. Banker, CPA, etc.);
   e. Restaurateur/Merchant/Hotel operator;
   f. Engineer, architect, builder or other construction professional;
   g. Operation of commercial fishing or related business.

3. There shall be two (2) non-resident (County) members appointed to the Board in addition the regular members.

4. All voting Board members shall take the "Oath of Office" at the meeting immediately following their appointment.

Article IV

Officers

1. At the first regular meeting in the month of June each year (Organization Meeting) the Board shall elect, from its members, a chairperson and a Vice-Chairperson. The Vice Chairperson shall act as the Chairperson of the Board during the absence or disability of the Chairperson.

2. The Chairperson shall preside at all meetings of the Board. The Chairperson shall have the authority to appoint committees and generally perform the other duties as may be prescribed in these bylaws. The Chairperson shall have the privilege of discussion all matters before the Board, make motions and shall vote therein.
3. The Chairperson shall make reports of the Board business to the City Council on a regular basis.

4. The City Administration Office shall act as the administrative office of the Board and shall make provisions for a recording clerk at regular and special meetings.

5. A temporary Chairperson shall be elected by its members in attendance, at any meeting in the case that both the Chairperson and Vice-Chairperson are absent.

6. Vacancies in any elected office shall be filled by regular election procedures as herein specified with the terms to run until the next annual organizational meeting. Resignations for the Board shall be in writing and transmitted to the City Clerk's Office.

Article V
Meetings

1. Regular meetings shall be held the first Tuesday of each month at 5:30 p.m. in the City Council Chambers locate at City Hall, 123 N.W. Hwy 19, Crystal River, Florida. In the event of a conflict with holidays the majority of members may change the date of any scheduled meeting. In the event of a declared emergency the Chairperson or the Waterfronts Manager Staff Liaison may cancel any scheduled meetings when such are deemed necessary or any other such meeting deemed necessary. Board Members shall be notified three (3) days prior to a special meeting and be notified as the time and place of such meeting. Meetings shall have a two (2) hour time limit that may be extended by majority vote of the Board present with approval of staff Staff Liaison.

2. The majority of members of the Board, five (5) four (4) shall constitutes a quorum. The number of votes to transact business shall be a majority of the members present at any meeting unless provided by law.

3. All meetings of the Board shall be conducted in strict compliance with the Florida Sunshine Law.

4. The agenda may contain, but not limited to the following items:

   a. A cover page containing “Notice to Public” and “General Meeting Procedures”.
      1. Call to Order
      2. Roll Call
      3. Pledge of Allegiance
4. Adoption of the Agenda
5. Presentations
6. Approval of the Minutes
7. Citizen Input
8. Unfinished Business
9. New Business
10. Citizen Input
11. Board Member Reports/Comments
12. City Council Liaison Comments
13. Staff Comments
14. Announcement of Next Meeting
15. Adjournment

5. A workshop meeting may be called by majority vote of the Board with the approval of the City Manager.

6. Members of the Board are to notify the Waterfronts Manager or designee at least forty-eight (48) hours prior to a meeting that they will not be able to attend.

7. Any member of the Board who may benefit financially from any matter before this Board SHALL excuse himself/herself from the voting procedure for this matter in the manner required by Florida Statute required by Florida Statute 112.143.

8. No member may abstain from voting unless he/she has a voting conflict as noted herein.

9. When a tie vote occurs on any matter before the Board, that votes is construed as a denial without prejudice.

10. The Chairperson shall prescribe the method of conduct of the meeting. All comments shall be directed to the Chairperson only after being properly recognized by the Chairperson. All Persons recognized shall state his/her name and address clearly for the record.

11. All decisions of the Board shall be made at a public meeting by a motion made and a second, called for by the Chairperson. A roll call vote may be taken by the recording clerk.
Article VI
Parliamentary Authority

1. All meetings may be conducted in accordance with parliamentary procedure as set forth and explained in the lasted Revised Edition of Robert's Rules of Order, which shall serve as the official rules of procedure.

Article VII
Amendments

1. These bylaws shall be suspended only by a unanimous vote of the seven-five members of the board, however, no bylaw which is required to comply with federal, state, local law, or City Council resolution may be suspended.

2. A proposal to amend the bylaws shall be made at a regular or a special meeting of the Board and shall require a super majority affirmative vote at the next regular or special meeting of the Board.

3. The Board shall review the bylaws annually-every five years, beginning at the first meeting after the organizational meeting in June 2023.

Severability

1. If any section, clause, provision or portion of these bylaws shall be held invalid or unconstitutional by a court of competent jurisdiction, such decisions shall not affect the validity or constitutionality of any other section, provision or portion of these bylaws.

Certificate of Adoption

1. The foregoing bylaws of the Waterfronts Advisory Board of the City of Crystal River, Florida, are hereby adopted by the affirmative vote of the City Council on this ____ day of ________________, 20__.

Attest:

______________________________
Jim Farley, Mayor

______________________________
Mia Fink, City Clerk
<table>
<thead>
<tr>
<th>Member Type/Category</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Date Of Appointment</th>
<th>Date Of Term Expiration</th>
<th>Legend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Non-Resident</td>
<td>Vice-Chair Rocky Rich, Jr.</td>
<td>5711 W. Paprika Loop</td>
<td>Homosassa, FL 34448</td>
<td>05/27/12 (O)</td>
<td>5/27/19</td>
<td>O – Original term date</td>
</tr>
<tr>
<td>At Large</td>
<td></td>
<td>352-586-4771 (H)</td>
<td><a href="mailto:rocky.rich2@gmail.com">rocky.rich2@gmail.com</a></td>
<td>12/12/16 (A)</td>
<td></td>
<td>A – Appointed</td>
</tr>
<tr>
<td><strong>County</strong></td>
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<td></td>
<td></td>
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<td></td>
<td>R – Reappointed</td>
</tr>
<tr>
<td>Regular Resident</td>
<td>James Baumstark</td>
<td>SW Kings Bay Drive</td>
<td>Crystal River, FL 34428</td>
<td>05/27/08 (O)</td>
<td>05/27/20</td>
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<tr>
<td>Seat No. 2</td>
<td></td>
<td>352-794-3439 (H)</td>
<td><a href="mailto:jimpath@live.com">jimpath@live.com</a></td>
<td>10/8/12 (A)</td>
<td></td>
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<tr>
<td>Regular Resident</td>
<td>Chair Joan B. Luebbe</td>
<td>1004 SE 5th Ave.</td>
<td>Crystal River, FL 34429</td>
<td>05/27/10 (O)</td>
<td>05/27/18</td>
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<tr>
<td>Seat No. 3</td>
<td></td>
<td>352-795-1514 (H)</td>
<td><a href="mailto:joanluebbe@yahoo.com">joanluebbe@yahoo.com</a></td>
<td>8/11/14(A)</td>
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<td></td>
<td></td>
<td>352-220-2577 (C)</td>
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<tr>
<td>Regular Resident</td>
<td>Phillis Rosetti-Mercier</td>
<td>209 SE Paradise Point Road</td>
<td>Crystal River, FL 34429</td>
<td>05/22/19</td>
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<tr>
<td>Seat No. 4</td>
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<td>795-9230 (H)</td>
<td><a href="mailto:prosetti@tampabay.rr.com">prosetti@tampabay.rr.com</a></td>
<td>8/26/13 (A)</td>
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<td>7/13/15 (R)</td>
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<tr>
<td>Regular Resident</td>
<td>Sherry “Lynn” Mareum</td>
<td>241 SE Kings Bay Drive</td>
<td>Crystal River, FL 34429</td>
<td>12/14/2015 (A)</td>
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<tr>
<td>Seat No. 5</td>
<td></td>
<td>727-333-5651 (G)</td>
<td><a href="mailto:marcummiller@yahoo.com">marcummiller@yahoo.com</a></td>
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<td></td>
<td>352-564-0964 (H)</td>
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<tr>
<td>Regular Non-Resident</td>
<td>Michael Eagles</td>
<td>12 Highwood Path</td>
<td>Homosassa, Florida 34446</td>
<td>05/23/09 (O)</td>
<td>05/22/19</td>
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<tr>
<td>At Large</td>
<td></td>
<td>540-295-0158 (C)</td>
<td><a href="mailto:Mjengiles@gmail.com">Mjengiles@gmail.com</a></td>
<td>10/10/2011 (A)</td>
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<tr>
<td>Regular Resident</td>
<td>Olen “Ray” Oates, Jr.</td>
<td>224 SE Kings Bay Dr.</td>
<td>Crystal River, FL 34429</td>
<td>05/27/20</td>
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<tr>
<td>Seat No. 7</td>
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<td>352-322-3886</td>
<td><a href="mailto:rayaotesro@gmail.com">rayaotesro@gmail.com</a></td>
<td>5/27/08 (O)</td>
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<td>4/28/14 (R)</td>
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<tr>
<td>Regular-Resident Alt</td>
<td>Mayor Jim Farley</td>
<td>1461 NW 19th Street</td>
<td>Crystal River 34428</td>
<td>05/22/19</td>
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<tr>
<td>City Council Liaison</td>
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</tbody>
</table>

**Legend:**
- O – Original term date
- A – Appointed
- R – Reappointed

Staff Liaison: Lisa Morris
City Clerk: Mia Fink mifink@crystalriverfl.org
Deputy Clerk: Lisa Morris lmaris@crystalriverfl.org

Revised: 12/12/2016
<table>
<thead>
<tr>
<th>MEMBER TYPE/SEAT #</th>
<th>NAME/ADDRESS</th>
<th>APPOINTED</th>
<th>TERM END</th>
<th>WORK EXPERIENCE</th>
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<tr>
<td><strong>At Large per LDC 8.02.02(E)(2)</strong>&lt;br&gt;Seat #1</td>
<td><strong>Chair</strong> Robert Froehling&lt;br&gt;1360 NW 19th Ct.&lt;br&gt;Crystal River, FL 34428&lt;br&gt;795-4222&lt;br&gt;<a href="mailto:loggerheadkey@tampabay.rr.com">loggerheadkey@tampabay.rr.com</a></td>
<td>03/10/08(O)</td>
<td>9/30/20</td>
<td>Retired from IBM</td>
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<tr>
<td><strong>Construction per LDC 8.02.02(E)(2)</strong>&lt;br&gt;Seat #2</td>
<td><strong>Doug Smith</strong>&lt;br&gt;P. O. Box 1792&lt;br&gt;Crystal River, 25322&lt;br&gt;795-6405&lt;br&gt;(Does not have email)</td>
<td>10/13/08(O)</td>
<td>9/30/13</td>
<td>General Contracting</td>
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<tr>
<td><strong>Office Mgr. per LDC 8.02.02(E)(3)</strong>&lt;br&gt;Seat #3</td>
<td><strong>Vice Chair Keith Raym</strong>&lt;br&gt;1290 NW 19th Ct.&lt;br&gt;Crystal River, FL 34428&lt;br&gt;352-221-2533&lt;br&gt;<a href="mailto:Goin.fishin@aol.com">Goin.fishin@aol.com</a></td>
<td>09/13/18(R)</td>
<td>9/30/19</td>
<td>Retired Business Owner&lt;br&gt;Retired Police Officer</td>
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<tr>
<td><strong>At-large per LDC 8.02.02(E)(4)</strong>&lt;br&gt;Seat #4</td>
<td><strong>Charles Kish</strong>&lt;br&gt;209 SE 2nd Place&lt;br&gt;Crystal River, FL 34428&lt;br&gt;795-6406(H) 563-4717(B)&lt;br&gt;<a href="mailto:Charles.kish@pgmail.com">Charles.kish@pgmail.com</a></td>
<td>10/01/09(O)</td>
<td>9/30/18</td>
<td>Progress Energy</td>
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<td><strong>Architect per LDC 8.02.02(E)(4)</strong>&lt;br&gt;Seat #5</td>
<td><strong>Max Barnes</strong>&lt;br&gt;377 NW 14th Place&lt;br&gt;Crystal River, FL 34423&lt;br&gt;352-257-9516&lt;br&gt;<a href="mailto:gmaxbarnes@gmail.com">gmaxbarnes@gmail.com</a></td>
<td>10/01/09(O)</td>
<td>9/30/20</td>
<td>C.P.A.&lt;br&gt;Real Estate Development</td>
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<td><strong>At-large per LDC 8.02.02(E)(4)</strong>&lt;br&gt;Seat #6</td>
<td><strong>Kitty Ebert</strong>&lt;br&gt;500 Miller Creek Road&lt;br&gt;Crystal River, FL 34428&lt;br&gt;795-4420 (H)&lt;br&gt;<a href="mailto:Kitty192@gmail.com">Kitty192@gmail.com</a></td>
<td>03/08/19</td>
<td>9/30/19</td>
<td>Local Government-fmr. CRA Board member, fmr. Council member, Volunteer work</td>
</tr>
<tr>
<td><strong>Property Appraiser per LDC 8.02.02(E)(3)</strong>&lt;br&gt;Seat #7</td>
<td><strong>Phillip Jannarone</strong>&lt;br&gt;1405 SE 5th Ave.&lt;br&gt;Crystal River, FL 34428&lt;br&gt;564-1725&lt;br&gt;<a href="mailto:Jann1@tampabay.rr.com">Jann1@tampabay.rr.com</a></td>
<td>10/13/08(O)</td>
<td>9/30/18</td>
<td>Insurance Retired General Contractor</td>
</tr>
<tr>
<td>Alternate&lt;br&gt;Seat No. 1</td>
<td><strong>Charles Botts</strong>&lt;br&gt;130 NE 4th Avenue&lt;br&gt;Crystal River, FL 34429&lt;br&gt;212-1248 (C)&lt;br&gt;<a href="mailto:chebotts@yahoo.com">chebotts@yahoo.com</a></td>
<td>10/01/09(O)</td>
<td>9/30/19</td>
<td>Public Administration</td>
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<tr>
<td>Alternate&lt;br&gt;Seat No. 2</td>
<td><strong>VACANT</strong></td>
<td>10/01/09(O)</td>
<td>9/30/20</td>
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# CITY OF CRYSTAL RIVER
## TREE BOARD

<table>
<thead>
<tr>
<th>Member Type/ Category</th>
<th>Name Address Phone</th>
<th>Date Of Appointment</th>
<th>Date Of Term Expiration</th>
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<tbody>
<tr>
<td>Seat No. 1</td>
<td><strong>Paul Bissonnette</strong>&lt;br&gt;103 NE 2nd Street&lt;br&gt;Crystal River, FL 34429&lt;br&gt;401-835-8675</td>
<td>2/28/11 (O)&lt;br&gt;9/8/14 (A)&lt;br&gt;2/9/20:5 (R)</td>
<td>2/14/18</td>
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<td>Seat No. 2</td>
<td><strong>Vacant</strong></td>
<td>2/14/11 (O)&lt;br&gt;6/13/11 (A)&lt;br&gt;2/9/2015 (R)</td>
<td>2/14/18</td>
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<tr>
<td>Seat No. 3</td>
<td><strong>Mark Littrell</strong>&lt;br&gt;16 NE 2nd Street&lt;br&gt;Crystal River, FL 34429&lt;br&gt;795-6686&lt;br&gt;<a href="mailto:littrell@embarqmail.com">littrell@embarqmail.com</a></td>
<td>2/14/11 (O)&lt;br&gt;1/28/13 (R)</td>
<td>2/14/19</td>
</tr>
<tr>
<td>Seat No. 4</td>
<td><strong>Harriett (Cajie) Peardon</strong>&lt;br&gt;12048 W Coot court&lt;br&gt;Crystal River, FL 34429&lt;br&gt;818-402-6974 – Cell&lt;br&gt;<a href="mailto:Cajie22@gmail.com">Cajie22@gmail.com</a></td>
<td>2/14/11 (O)&lt;br&gt;9/25/12 (A)&lt;br&gt;2/9/2015 (R)</td>
<td>2/14/18</td>
</tr>
<tr>
<td>Seat No. 5</td>
<td><strong>Vacant</strong></td>
<td>2/14/11 (O)&lt;br&gt;1/27/14 (R)</td>
<td>2/14/17</td>
</tr>
<tr>
<td>Alternate Seat No. 1</td>
<td></td>
<td>2/09/2015 (A)</td>
<td>2/09/18</td>
</tr>
</tbody>
</table>

**Legend**
- O – Original term date
- A – Appointed
- R – Reappointed

**Staff Liaison:** Jack Dumas [bdumas@crystalriverfl.org](mailto:bdumas@crystalriverfl.org)
**City Clerk:** Mia Fink [mfink@crystalriverfl.org](mailto:mfink@crystalriverfl.org)
**Deputy Clerk:** Lisa Morris [lmorris@crystalriverfl.org](mailto:lmorris@crystalriverfl.org)

Revised: 10/20/2016
CITY OF CRYSTAL RIVER  
CRYSTAL RIVER TREE BOARD  
BY-LAWS

Article I  
Name

1. The name of the organization as prescribed by City Council shall be “Tree Board”. It may also be referred to as “City Tree Board” or “Board”.

2. The office of the City Tree Board shall be at the City of Crystal River City Hall. All official documents, records, minutes, maps, etc. shall be filed or recorded in the office of the City Clerk.

Article II  
Objective

1. The objectives and purposes of the City of Crystal River Tree Board are those set forth in Ordinance 10-O-15 and 11-O-3;

2. The City Tree Board shall be responsible for, but not limited to the following items:

(A) To study, investigate, council and develop and/or update annually, and administer a written plan for the care preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas.

(B) The plan will be presented annually to the City Council and upon their acceptance and approval shall constitute the official comprehensive City Tree plan for the City of Crystal River, Florida. The board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter of question coming with the scope of its work.

Article III  
Members

1. Membership in terms of office shall be as specified in the ordinance establishing the Board is shall be comprised of five (5) regular members plus one (1) alternate.

2. All voting Board members shall take the “Oath of Office” at the meeting immediately following their appointment.
Article IV
Alternate Members

1. Pursuant to Ordinance 11-O-03, there shall be one (1) alternate member of the City Tree Board appointed by the City Council.

2. The Alternate shall attend all regular meetings of the City Tree Board.

3. The Alternate may participate in discussion of any agenda item.

4. In the event of one (1) regular member being either absent or disqualified, the alternate shall be seated in the regular members’ position. When seated in place of a regular member, an alternate shall have all of the responsibilities and the authority of a regular member. This includes participation in all discussions, the ability to make motions, and the ability to vote.

Article V
Officers

1. At the first regular meeting in the month of October each year (Organization Meeting) the City Tree Board shall elect, from its members, a Chairperson and a Vice Chairperson. The Vice Chairperson shall act as Chairperson of the Board during the absence or disability of the Chairperson.

2. The Chairperson shall preside at all meetings and hearings of the City Tree Board and shall have the duties normally inferred by parliamentary practice. The Chairperson shall have the authority to appoint committees and generally perform other duties as may be prescribed in these by-laws. The Chairperson shall have the privilege of discussing all matters before the City Tree Board, make motions and shall vote therein.

3. The Chairperson shall make reports of the City Tree Board business to the City Council on an as needed basis.

4. The appointed staff liaison shall act as the administrative office of the City Tree Board, and shall make provision for a clerk at regular and special meetings.

5. A temporary Chairperson shall be elected by its members in attendance, at any meeting, in the case that both the Chairperson and the Vice Chairperson are absent.

6. Vacancies in any elected office shall be filled by regular City procedures as herein specified with the terms to run until the next annual organizational meeting. Resignations from the City Tree Board shall be in writing and
transmitted to the Chairperson who will then forward same to the City Council of Crystal River.

Article VI
Meetings

1. Regular monthly meetings shall be held in the City Hall Council Chambers located at 123 NW Highway 19, Crystal River, Florida. In the event of conflict with holidays the majority of members may change the date of any scheduled meeting. In the event of a declared emergency the Chairperson or the appointed staff liaison may cancel any scheduled meeting. Special meetings may be called by the Chairperson when such meetings are deemed necessary. Members shall be notified three (3) days prior to a special meeting and shall be notified as to the time and place of such meeting. Meetings shall have a two (2) hour time limit that may be extended by majority vote of the board members present.

2. The majority of members of the Board, three (3) shall constitute a quorum. The number of votes to transact business shall be a majority of the members present at any meeting unless otherwise stated.

3. All meetings of the City Tree Board shall be conducted in strict compliance with the Florida Sunshine Law.

4. The agenda may contain, but not limited to the following items:

   (A) A cover page containing “Notice to the Public” and “General Meeting Procedures”.
   1. Call to Order
   2. Roll Call
   3. Invocation
   4. Pledge of Allegiance
   5. Adoption of Agenda
   6. Approval of Minutes
   7. Presentations
   8. Citizen Input
   9. Unfinished Business
   10. New Business
   11. Citizen Input
   12. Staff Comments
   13. Board Member Comments
   14. Announcement of Next Meeting
   15. Adjournment

5. A workshop meeting may be called by majority vote of the City Tree Board and with approval of the City Manager.
6. Members of the City Tree Board are to notify the appointed staff liaison or designee at least forty-eight (48) hours prior to a meeting that they will not be able to attend.

7. Any member of the City Tree Board who may benefit financially from any matter before this Board SHALL excuse himself/herself from the voting procedure for this matter.

8. No member may abstain from voting unless he/she has a voting conflict as noted herein.

9. When a tie vote occurs on any matter before the Board, that vote is construed as a denial without prejudice.

10. All comments shall be directed to the Chair only after being properly recognized by the Chairperson. All persons recognized shall approach the podium in order to facilitate proper recording of their comments. Each person shall state his/her name and address clearly for the record.

11. All decisions of the City Tree Board shall be made at a public meeting by a motion made and a second as called for by the Chairperson. A roll call vote may be taken by the clerk.

Article VII
Parliamentary Authority

1. All meetings shall be conducted in accordance with parliamentary procedure as set forth and explained in the latest Revised Edition of Robert’s Rules of Order, which shall serve as the official rules of procedure.

Article VIII
Amendments

1. These by-laws shall be suspended only by a unanimous vote of the entire five members of the City Tree Board, however, no by-law which is required to comply with federal, state, local law, or City Council Resolution may be so suspended.

2. A proposal to amend the bylaws shall be made at a regular or special meeting of the Board and shall require a super majority affirmative vote at the next regular or special meeting of the City Tree Board.

3. The Board shall review the bylaws annually every five (5) years at the first regular meeting after the organizational meeting held in October.
Severability

1. If any section, clause, provision or portion of these by-laws shall be held invalid or unconstitutional by a court of competent jurisdiction, such decisions shall not affect the validity or constitutionality of any other section, clause, provision or portion of these by-laws.

Certificate of Adoption

1. The forgoing by-laws of the City Tree Board of the City of Crystal River, Florida, are hereby adopted by the affirmative vote of the City Council on this__ day of ____________________.

By: ______________________________________
    Jim Farley, Mayor

Attest: ____________________________________
       Mia Fink, City Clerk
How would you like to see Riverwalk integrated into the City’s activities?

Responses received are as follows:

1) Musicians along the waterfront. Open container allowed so we can grab a beer at our favorite local spot and stroll along the river walk. Food vendors (cart style), ice cream and coffee when seasonally appropriate.

2) Informational boards along the way for a walking history tour or interesting facts about the area.

3) Wildlife informational boards, birds, reptiles and fish signs on HOW TO PROTECT, all of our natural resources. Signage about water shed, spring ecology and definitely the poster on how long debris in the water takes to breakdown.

4) I’d elaborate on the trash breakdown, puts have that information on the trash receptacles themselves.

5) Special lighting...year round to carry the River walk theme....musicians..themed nites...a monthly..first Friday..so folks could Plan to visit our community monthly for adventures on the riverwalk....picnic in the park..bring the blow up slide and families picnic for a family evening...

1. Change the City's logo to include a representation of Riverwalk on it.

2. Ask businesses to along Riverwalk to include the fact that they are on Riverwalk in their advertising.

3. Work with the Chronicle to develop a weekly column writing about one person's or a group's experience on Riverwalk.

4. Develop a "festival" dedicated to Riverwalk.

5. Advertise Riverwalk on the side of the trolley.

6. Place signage all over the City directing people to Riverwalk.

1. What is allowed
   a. Bicycles
   b. Skate boards
   c. Roller Blades
   d. Golf carts
   e. Electric wheel chairs
   f. Segways
   g. Alcohol
   h. Pets

2. Commercial directional signs

3. Sponsored benches, pooches stations, etc

4. Vendor set up on walkway or land beside walkway for festivals
a. Hours of operation
b. Open sunrise to 11:00 PM (this is one hour longer than the noise ordinance)
c. Happenings
d. Monthly featured artists, musical and or other (paid for by a business or individual not the city)
e. Start and or finish of art as interpretation of nature (group working now to start this at 3SS)
f. Easter Sunrise Service?
g. Christmas Decorations?
h. Local school or church choirs performing Christmas music?
i. Parades?
j. Viewing for boat parade, raft race, manatee
5. ENHANCEMENTS
6. Living shoreline