Waterfront Advisory Board

Agenda

Virtual Meeting via GoToMeeting, Monday, August 3, 2020, 5:30 PM

Wayne Mozo, Chair
Philis Rosetti, Vice-Chair
Michael Engiles
Seat #7 - Vacant
Alt. Seat #2 - Vacant

Lynn Marcum
Scott Gantt
Seat #2 - Vacant
Alt. Seat #1 - Vacant

Ken Brown, Liaison

1. Call to Order:
2. Roll Call:
3. Pledge of Allegiance:
4. Adoption of Agenda:
5. Election of Officers:
6. Approval of Minutes: July 6, 2020 Meeting Minutes
8. Citizen Input - (three (3) minutes):
9. Unfinished Business:
   a. Kayak Update – Ken Frink
   b. Toilet/Irrigation/Rain Sensor Rebate- Motion to award printing rebate program
      rack cards for water bill insertion to the lowest quote vendor and approve
      payment to vendor $295.00, shipping $50.00, and insert $80.00 for an amount up
      to $425.00 from the Rebate grant funds – Lisa Morris
   c. Non-Mechanized and Mechanized Power Pole Anchor Program – Board
10. New Business:
    a. Decibel level of sound from vessels on the bay
    b. Next Agenda
11. Citizen Input- (three (3) minutes):
12. Staff Comments:
13. Board Member Reports/Comments:
    a. Mike Engiles:
    b. Scott Gantt:
    c. Lynn Marcum:
    d. Wayne Mozo:
    e. Phillis Rosetti:
14. City Council Liaison Comments - Ken Brown:
15. Announcement of Next Meeting – September 8, 2020 at 5:30 p.m.
16. Adjournment:
1. Call to Order: The meeting was called to order at 5:30 PM by Chair Mozo.
2. Roll Call:
   Present: Wayne Mozo, Phillis Rosetti, Mike Engiles, Lynn Marcum, and Scott Gantt.
   Absent: Jim Baumstark.
   Staff: City Manager Ken Frink and Co-liaison Beth Perez. Also, present Council Liaison Ken Brown. Leslie Bollin Marketing and Events Director as virtual meeting administrator.
3. Pledge of Allegiance: The group recited the pledge of allegiance.
4. Adoption of Agenda: Board member Engiles moved to adopt the agenda; Vice chair Rosetti seconded the motion. Motion carried 5-0.
5. Approval of Minutes: March 2, 2020 Meeting Minutes - Board member Engiles moved to approve the minutes from the March 2, 2020 Waterfronts Board Meeting; Vice Chair Rosetti seconded the motion. Motion carried 5-0.
6. Presentations: Proposed kayak rules – Ken Frink – City Manager Frink presented information about unmanaged commercial overuse of the city launch facilities in Hunter Springs Park. It was noted that there is no revenue received by the City of commercial use of the city park and that the taxpayers bear the cost of use by the commercial vendors as well as the impact to the park itself, in the wear and tear on the launch from the massive amount of use. There are an estimated eight kayak business utilizing the park for commercial purposes. The presentation lays out a timeline of changes for moving commercial business out of Hunter Springs Park, which is the most utilized park in the city, to Kings Bay Park. The plan includes a redesign of the park to help better utilization by the commercial kayak businesses (see attachment A).
7. Citizen Input - (three (3) minutes):
   Dave Perry, Hunter Springs Kayak, asked if the commercial businesses would be shifted to Kings Bay Park before improvements are made to the launch. Mr. Perry noted that he believed the launch to be dangerous and also inquired if a proposed fee would be a per person fee or a per vessel fee. Mr. Perry also stated that there needed to be more data on the number of commercial launches at Hunter Springs Park. Mr. Perry noted that the information regarding commercial business in Hunter Springs Park may be more anecdotal.
   Todd Henkel, suggested a shuttle to help reduce the traffic and work on the traffic
Brandi Wooten stated that the natural was being destroyed due to the record number of visitors. The issue has now become a sustainability issue. Furthermore, the experience has become degraded and safety of those on the water has become an issue. Ms. Wooten suggested the that city hold the operators and visitors to standards such as USFWS currently does. Ms. Wooten also stated that the city should allow residents to launch for free and charge all others. Ms. Wooten said Third Street could be used as an education corridor.

Kim Altman, a resident, and business owner also stated that sustainability is key. Ms. Altman stated that data would be easier to collect if all launches were done at Kings Bay Park. Ms. Altman suggested charging for out of town personal kayak launching.

Mary Morgan noted that it was a good presentation, stated that corrals could be problematic, and would require dedicated city staff to oversee. Ms. Morgan also stated that utilization of both parks launches should be an option with a required launch fee. Furthermore, there needs to be a safety program, such as a safety video that runs in a loop at a vendor’s shop. Ms. Morgan expressed gratitude for a good meeting.

Angela Ward noted that her business only rents about 19 kayaks per day. Ms. Ward also suggested all visitors watch manatee manners prior to launching and that a fee was in line however $7.50 per month was too high for her business. With a fee that high she would either have to shut down business or buy more vessels. Ms. Ward inquired if a business would have to rent a corral next to launch in order to use launch.

Cindy Corcoran noted that not all individuals renting vessels want a guided experience and they should be allowed to go unguided. Ms. Corcoran noted that it is good having visitors from out of town. Ms. Corcoran noted that the $7.50 fee was steep for families. Ms. Corcoran thought it would be a good idea to have a paddle safety video.

Mike Engiles inquired if businesses would be to conduct business in the park such as kiosks at the boat ramp. Board member Engiles noted issue must be addressed and that in needed to be sorted out before going before council. Board member Engiles stated the program or changes would not be ready by August 7th.

Vice chair Rosettl stated that 20% of the people using the park are residents, does the FRDAP grant prohibit from giving residents a discount, noted the potential for fraud with the usage of wrist bands, and all users should be required to watch a safety video-Safe paddle craft launch.

Lynn Marcum inquired if brick and mortar businesses would get first “dibs” on the corrals at Kings Bay Park and compromise with just using kayaks.

Chair Mozo inquired if there would be a requirement of no alcohol and no disposable containers as well as cooler checks.

The board came to a consensus that the city should move forward with addressing the concerns related to commercial kayak activity in Hunter Springs Park.

8. Unfinished Business:
   a. Non-Mechanized and Mechanized Power Pole Anchor Program – It was noted that Wang Anchor did not provide samples. No updates and it was suggested to
table the issue for now. Vice chair Rosetti did not have an update on funding.

b. Look up outdoor ethics cards – Board member Engiles provided information regarding a possible paddle craft ethics/outdoor ethics card. Board Engiles to follow up and provide information to the city manager.

c. Toilet Rebate Program – It was noted that other than Ms. Marcum’s application that the city has not received any other qualifying applications.

9. New Business:
   a. Kayak Launch Fees – Vice chair Rosetti proposed that there be a launch fee for all kayaks launching at the park.
   b. Next Agenda
      i. Decibel level of sound from vessels on the bay
      ii. Three sisters shore restoration update
      iii. Non-mechanized and mechanized power pole anchor program – under Unfinished Business.
      iv. Election of officers

10. Citizen Input- (three (3) minutes):
11. Staff Comments: None.
12. Board Member Reports/Comments:
   b. Mike Engiles: Board member Engiles noted that the stakeholders needed to be looped back into the kayak program.
   c. Scott Gantt: Board members noted that visitors were accessing land and the boardwalk at Three Sisters from the water.
   d. Lynn Marcum: Board member Marcum noted that there were people jumping from the humpback bridge into the water below and suggested the city look at what was done in Homosassa along Fishbowl.
   e. Wayne Mczo: Chair inquired as to when the Nat Geo show about Crystal River was to air. Board member Engiles noted that it had already aired.
   f. Phillis Rosetti: No comments.

13. City Council Liaison Comments - Ken Brown:
14. Announcement of Next Meeting –August 3, 2020 at 5:30 p.m.
15. Adjournment: Vice chair Rosetti moved to adjourn; seconded by Board member Marcum. Motion carried 5-0. Meeting adjourned at 8:37 p.m.
The Issues

- Unmanaged Commercial Overuse of City launch facilities
- No revenue, costs covered by taxpayers
- Overabundance of kayaks on Kings Bay
- Approximate use of City facilities by:
  - Four brick and mortar locations
  - Four non brick and mortar
- Safety
The Solution

- Kings Bay Park - Commercial and individual use
- Hunters Springs Park - Individual use only
- Franchise Agreements
- Institute fees
- Upgrade Kings Bay Park kayak facilities
- Dedicated full time staff
- Kayak safety program
The Steps
Immediate (By August 7)

- Safety upgrades
- Construct six kayak corrals
- Move all commercial paddleboard lunches to Kings Bay Park
- Franchise agreements with vendors
  - Establishes rules of use
  - Definition of "paddleboard"
  - Insurance – City named as additional insured
  - Can be amended unilaterally by City
Kings Bay Park
Renovate to Kayak Center

New kayak and paddleboard Launch

Proposed Kayak Corrals (15’x15’)

Upgrade Existing Kayak Launches

Commercial Kayak Load/Unload

Renovate to Kayak Center

Commercial Kayak Staging
The Steps
Intermediate (1 – 4 months)

• Modify Section 12.2-3(14) of the City Code to allow for commercial launch fee by resolution

• Adopt Resolution:
  • Establishes commercial paddleboard launch fee
  • Allows for rental of Kayak Corrals
  • Registration and identification of paddleboards
  • Paddleboard safety video and brochure
The Steps
Intermediate (1 – 4 months)

• Adopt Resolution (cont):
  • Allowable hours of use for launch/unlaunch
  • City may limit number of commercial launches
  • Prohibit commercial kayak use of City ramps and Hunters Springs Park
  • Fines and revocation
  • Appeals process
The Steps
Intermediate (1 – 4 months)

- Bid out and lease corrals
  - Brick and mortar first in line @ $750/mo ($25/day)
  - Non-brick and mortar @ $1,500/mo ($50/day)
  - Consider limiting use to brick and mortar only
- Begin collecting launch fee
  - $7.50/launch with lease - $10/launch w/o lease
  - Consider no commercial launches w/o lease
- Full time attendant(s)
- Third kayak launch
- Designate 3rd street for commercial paddleboard staging
The Steps
Long Term (4 – 12 months)

- Renovate existing storage building
- Safety video and brochure
- Install “Guidance” signage in bay
- Monitor use/collect data
- Develop guidelines for closing launch
- Anchorage exclusion zones at choke points
- Begin planning for long term permanent upgrades
Recommended Motion

Designate Kings Bay Park as the only City launch allowable for commercial paddlecraft, effective August 7, 2020 and direct staff to prepare the necessary Ordinance revisions and resolutions for future Council consideration.
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Legend: O – Original term date  A – Appointed  R – Reappointed

Staff Liaisons: Lisa Morris and Beth Perez bperetz@crystalriverfl.org
City Clerk: Mia Fink mlink@crystalriverfl.org
Deputy Clerk: Lisa Morris lmorris@crystalriverfl.org
Crystal River utility customers can receive a credit up to $100.00 for each high-flush toilet replaced with an EPA WaterSense high-efficiency toilet and up to $150 for irrigation and rain sensors.

Customers must call to check eligibility and receive an application prior to toilet purchase.

This rebate program is cooperatively funded by the City of Crystal River, Southwest Florida Water Management District and Withlacoochee Regional Water Supply Authority.

To check your eligibility call 352-795-4216 x 301 or email lmorris@crystalriverfl.org
Hi Lisa,

4x9 2 sided 16pt UV Coated Rack Cards
3200-$295

Thank you!
Kenny

To prevent the spread of COVID-19 we are only allowing 1 customer in the lobby at a time. Also we have returned to our normal hours - Mon-Fri 8-5. Everyone stay safe!

FGE Prints
352-794-3880
www.fgeprints.com

-------- Original Message --------
Subject: Quote
From: Lisa Morris <lmorris@crystalriverfl.org>
Date: Thu, July 30, 2020 10:24 am
To: "files@fgeprints.com" <files@fgeprints.com>

I need a quote for 3200 double-sided rack cards.

Sincerely,

**Lisa Morris, CMC**
Executive Administrative Assistant/Deputy Clerk
City of Crystal River
123 NW Hwy 19
Crystal River, FL 34428
352-795-4216 Ext. 301
LMORRIS@crystalriverfl.org
People Are Your Most Valuable Resource.
**Default Estimate**

No: 251

reprint: #2

Date: 7/30/20

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**Lisa Morris**  
City of Crystal River  
123 NW US Hwy 19  
Crystal River FL 34428-3930  
Phone: 352-795-6511 301  
Fax: 352-795-6351  
E-Mail Imorris@crystalriverfl.org

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<td>Toilet/Irrigation Rebate Program Rack Cards (4/4), 3.66 x 8.5 White 12# Carolina Wr Digital Cover Pt. C2s, Digitally Printed on 2 sides, 6 Up</td>
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Sales Rep: House  
Taken by: admin

Wanted: Thu 8/6/20  
Toilet/Irrigation Rebate Program

$ 459.00  
$ 0.00  
$ 459.00
Estimate - Email

No: 29559
Date: 7/31/20

Lisa Morris
City of Crystal River
123 NW Highway 19
Crystal River Florida 34423
Phone: 3527954216
E-Mail lmorris@crystalriverfl.org

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Sales Rep: Dennis DiMatteo
Account Type: COD
**CUSTOMER INFO**

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*Postage must be received 24 hours in advance of mail date
*This estimate is valid for 30 days and is subject to change based on review of "live" data and material

**JOB INFO**

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**Tax:** $0.00

**Total Services:** $80.00