

CITY OF CRYSTAL RIVER

Request for Proposals

No. 23-RFP-02

Fireworks

Issued: October 27, 2022

Date Due: November 16, 2022

Time Due: 2:00 p.m.

Summary

The City of Crystal River (Florida) is seeking proposals from pyrotechnic contractors and other qualified individuals/firms to provide a fireworks demonstration on July 3, 2022 as a civic celebration of the 4th of July holiday and the 100th anniversary of the City of Crystal River. The City is seeking a “turn-key” operation wherein the contractor will provide all required facets of the fireworks show, as explained in more detail herein.

Submission of Proposals

Proposals must be received in the Office of the City Clerk no later than 2 PM on Wednesday, November 16, 2022, in order to be considered. The Office of the City Clerk is located in City Hall (123 NW Highway 19, Crystal River, Florida 34428). One (1) original and two (2) copies of the proposals should be in a sealed envelope marked “Response to RFP No. 23-RFP-02 (Fireworks Show)” and three copies of the proposal should be submitted.

Basis for Evaluation of Proposals

The City has a not-to-exceed budget of \$22,000.00 for the fireworks event. It is the City’s intent to evaluate proposals on the following factors:

- Compliance with the not-to-exceed budget figure (\$22,000.00)
- Design of the fireworks show (size/type of fireworks, musical synchronicity, time duration of show, height/visibility of fireworks, etc)
- Consistency with the desired “turn-key” nature of services to be provided
- Ability and experience shooting fireworks show from water utilizing barges
- Information garnered from references

Scope of Services Being Sought

The City is seeking a contractor who can design, supply, stage, and safely fire off an entire digital fireworks show for viewing from King Bay Park and the surrounding area. Show design should include a musical component of synchronicity to the show and include a grand finale. The length of the show shall be identified and must have a minimum length of 18 minutes. Please identify the relationship between price and length of show. The City does not have a land-based site from which to “shoot” the fireworks, necessitating the use of a launching platform (barges) to be located in Kings Bay that will need to be provided by the contractor. Barges must be put into place by the Contractor. In addition, a location in which to load-in and load-out of all products must be identified and coordinated with a private property owner. Safety zone is to be determined by contractor and approved by the Citrus County Sheriff’s Office. Contractor will need an to provide an alternate vessel from which to trigger the show and that vessel should be equipped with fire extinguishing devices.

If weather conditions do not allow for the event on July 3rd , the show will be rescheduled for the next day of acceptable weather conditions. If weather becomes a factor, prior to cancellation the contractor must confer and confirm this with City of Crystal River Events and Marketing Director.

Services to be performed must be in compliance with all applicable laws and regulations, including, without limitation, using one licensed pyrotechnic operator in connection with the handling or display of fireworks, combing the grounds for any live materials around the site immediately preceding the fireworks display, providing sufficient personnel at fireworks discharge site and any land-based sites in order to ensure a safe public display, and obtaining all necessary licenses and permits.

City Responsibilities

The City will establish and enforce a safety zone around the launching platform. The City will be responsible for projecting the synchronizing music at Kings Bay Park.

Proposal Schedule and Submittal Information

Item	Date
RFP Issued	October 27, 2022
RFP Submittal Deadline	November 16, 2022
Council Approval	TBD
<u>Notify Bidder</u>	TBD

The City reserves the right to modify the schedule as the City in its sole discretion may determine necessary.

Proposal Requirements

1. Prepare a brief introduction including a general demonstration of understanding of the scop and complexity of the required work as well as:
Name of Firm: _____
Address: _____

Phone #: _____
Email Address: _____
Name of Authorized Representative: _____
2. Please attach a summary of the show that is being proposed in terms of the size/type of fireworks to be used, the anticipated time duration of the show, and the expected

visibility of the fireworks. This summary should include identification of the proposed launch site and information on the launch platform that would be used. The summary should be written in a non-technical manner that can be reasonably understood by individuals who are not familiar with the nature of fireworks displays.

3. Identify individuals and list key personnel who would be assigned to this project.

4. Cost: _____

5. Date: This proposal is applicable to July 4th. YES _____ NO _____

6. Insurance coverage to be provided:

Name of Company: _____

Coverage Limits: _____

A valid Certificate of Insurance must be provided.

7. Include a link to any videos or demonstrations of previous work.

8. References

(A) Name of Entity: _____

Nature of Services Provided: _____

Contact Name: _____

Contact Phone Number: _____

(B) Name of Entity: _____

Nature of Services Provided: _____

Contact Name: _____

Contact Phone Number: _____

(C) Name of Entity: _____

Nature of Services Provided: _____

Contact Name: _____

Contact Phone Number: _____

Insurance

The contractor ultimately selected to provide this service will be required to provide proof of adequate insurance coverage, with such coverage to be in an amount of not less than a \$1,000,000 combined single-limit.

Requests for Additional Information

Questions or requests for additional information should be directed to Events and Marketing Director, Leslie Bollin at lbollin@crystalriverfl.org.