ADDENDUM NO. 3

Request for Qualifications for Professional Engineering and Legal Services for Southern Sewer Expansion and Indian Waters Septic-to-Sewer Projects

Solicitation No. 20-RFQ-07

To: Prospective Respondents

From: Beau Keene, P.E., Director of Public Works

Date: June 12, 2020

This third addendum is being issued to respond to the following questions which were submitted subsequent to the issuance of the second addendum:

QUESTION: The RFQ mentions use of sub consultant surveying services. Surveying is provided by our firm in-house, is that acceptable?

RESPONSE: Yes.

QUESTION: Should our Statement of Qualifications include the services of any environmental consultant to provide necessary environmental reviews and impact determinations as needed for the project? If not, who will the City utilize for these services?

RESPONSE: The City does not foresee the need for significant environmental consultant services on this type of project. However, if a need arises, the City will contract separately with a firm currently on a continuing services contract. Since the SOQs are due in two short weeks, environmental consultant qualifications are not required to be included in the response.
QUESTION: The determination of allowable costs and the proper method of cost apportionment for the construction improvements is typically done by the engineering consultant to present to the City with recommendations along with the legal council's opinion regarding procedures and process. Please confirm that it is not the intent of the City to require the Legal Council Team to determine the costs of the improvements or the specific cost apportionment per parcel.

RESPONSE: The engineering firm’s Opinion of Probable Construction Cost will form the basis for the development of the initial assessment estimates. The latter part of the question is challenging as the answer may be that both engineering and legal will have to participate in some yet-to-be-determined fashion.

Since the Indian Waters project is complicated by the fact that some parcels already enjoy the benefit of existing sanitary sewer collection and transmission systems, it may be appropriate to reduce their assessment say in comparison to a parcel served by an onsite sewage disposal system.

For the purposes of this solicitation, please assume that during the negotiations phase with the successful respondent team, City staff and the City Attorney will take into consideration the team’s recommendations during development of duty assignments.

Ultimately, a separate scope of services will be established — one for the engineering firm and one for the legal firm — which will ideally cover all the bases (or, worst case, require amendment as the project progresses).