

**NOTICE OF REQUEST FOR QUALIFICATIONS**  
**For**  
**Design and Permitting of the Crystal River Government Center Project**  
**City of Crystal River Procurement No. 24-RFQ-13**

**PUBLIC NOTICE IS HEREBY GIVEN** that the City of Crystal River (“City”) invites Statements of Qualifications (SOQs) for the RFQ and will receive submittals until **11:00 A.M. on May 28, 2024**. Responses will be publicly opened in the Citrus County Welcome Center- Damron Conference Room at 11:05 A.M. on May 28, 2024.

**Synopsis:** The City of Crystal River, Florida (City), in conformance with the Consultants’ Competitive Negotiations Act (CCNA), Florida Statutes Section 287.055, and the policies and procedures of the City of Crystal River is soliciting Statements of Qualifications (SOQs) from qualified professional service providers of **Architectural and Civil Engineering Services** for the “Crystal River Government Center Project, Phase I”.

**Submittal Requirements:** SOQs must be prepared in conformance with the “Format and Content of Statement of Qualifications Submittals” section of the RFQ. One (1) signed original, five (5) copies, and one (1) electronic copy on a USB FLASH DRIVE as an Adobe PDF file, version 5 or later shall be submitted in one sealed package, clearly marked on the outside "**Sealed SOQ for Design and Permitting of the Crystal River Government Center Project, Phase I, 24-RFQ-13**” and addressed to:

**CITY OF CRYSTAL RIVER**  
**MIA FINK, CITY CLERK**  
**915 N. SUNCOAST BLVD. (physical address)**  
**CRYSTAL RIVER, FL 34429**

All documents may be examined at City Hall at no charge, downloaded for free on the City website ([www.crystalriverfl.org](http://www.crystalriverfl.org)), or picked up at City Hall for no charge. Respondents who utilize the City website for the documents are advised to check the website regularly for updates and addenda. RFQ packages may be picked up at the Administration Department at City Hall, at the physical address above, between the hours of 8:00 am and 4:30 pm Monday through Friday. The contact person is Theresa Krim, 352-795-4216, extension 314 or [tkrim@crystalriverfl.org](mailto:tkrim@crystalriverfl.org)

The City reserves the right to reject any or all submittals, to waive any irregularity, and to take all submittals under advisement for a period of sixty (60) days.