

**CITY OF CRYSTAL RIVER**  
Department of Public Works  
123 N.W. Highway 19  
Crystal River, Florida 34428  
(TEL) 352-795-4216 (FAX) 352-795-6245

**RIGHT OF WAY WORK AUTHORIZATION APPLICATION**

FEE: Residential \$75.00 Commercial \$100.00 PAID \_\_\_\_\_ CHECK NO.: \_\_\_\_\_

1. APPLICANT \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_ LICENSE NO. \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
CELL PHONE \_\_\_\_\_
2. WORK SITE LOCATION \_\_\_\_\_
3. DISTURBANCE PROPOSED TO \_\_\_\_\_ GRASSED AREA \_\_\_\_\_ ASPHALT \_\_\_\_\_
4. TYPE OF WORK: DIRECT BURIAL \_\_\_\_\_ AERIAL \_\_\_\_\_ SUBMERGED \_\_\_\_\_  
FIBER OPTIC \_\_\_\_\_ GAS \_\_\_\_\_ WATER \_\_\_\_\_ SEWER \_\_\_\_\_ POWER \_\_\_\_\_  
COMMUNICATION \_\_\_\_\_ OTHER (explain) \_\_\_\_\_
5. START DATE: \_\_\_\_\_ ESTIMATED COMPLETION DATE: \_\_\_\_\_
6. GIVE BRIEF DESCRIPTION OF PROPOSED WORK: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Applicant must attach one (1) set of construction plans or a legible sketch covering details of the proposed work. Where work will encroach on traffic, a MOT drawing must also be included. Sealed engineering plans may be required at the discretion of the Public Works Department for projects that are considered to be complex.

## **STANDARD RIGHT OF WAY USE STIPULATIONS:**

1. A permit issued by the City shall be valid for a period of 60 days from the date of issuance. If a period in excess of 60 days is required because of the scope of the work, the applicant may apply to the Public Works Department for an extension.
2. When excavation is included in this permit, all related utilities shall be contacted as required by state and local laws and regulations. (Call 800-432-4770.)
3. Authorized work shall be completed in accordance with national, state and local construction standards for such work.
4. During construction, all Federal and State Safety Regulations and Procedures shall be observed, and the Applicant must make safe all areas involved in the construction.
5. The Applicant is responsible for all costs of construction, alterations and necessary repair of City Streets and facilities. Should the Applicant damage any City facilities, he/she will repair them to City standards at their own cost.
6. All disturbed areas within the right-of-way shall be regraded and sodded or otherwise restored, as approved by the Department of Public Works.
7. Road cuts or driveway cuts are not authorized with this permit, unless specifically noted.
8. All road crossings shall be a minimum of four (4) feet below the surface.
9. Applicant is responsible for traffic maintenance and safety marking in accordance with the FDOT Utility Accommodations Guide, FDOT Standard Indexes and FDOT Specifications. NO ROADS CAN BE CLOSED UNDER THIS PERMIT, UNLESS SPECIFICALLY NOTED IN THE CONDITION PORTION OF THE APPROVAL.
10. Approval of this project does not relieve the applicant from the responsibility of acquiring all other necessary and appropriate approvals or permits for this project.
11. As-built site surveys shall be submitted to the Public Works Department for new utilities.
12. In addition to paying the fees established by the City Council, a performance bond or other security may be required by the City. Bond amounts, when required, shall be equal to one hundred and ten (110%) of the potential damage to the City road or easement, as estimated by the Director of Public Works. The security can be in cash or bond, and shall be released upon completion of the work and acceptance by the City.
13. In the case of failure of the Applicant or his agents to comply with the City's requirements, a permit may be revoked by the Director of Public Works.

14. The Applicant shall arrange a meeting with Veolia Water if working in the area of City sewer or Water to review utility locations prior to commencing work.

For Official Use Only:

**VEOLIA WATER:**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments and/or Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Circle One: **Approved** **Denied** Signature: \_\_\_\_\_

**CITY OF CRYSTAL RIVER PUBLIC WORKS DEPARTMENT:**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments and/or Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Circle One: **Approved** **Denied** Signature: \_\_\_\_\_

**APPLICANT'S CERTIFICATION (after approval):**

I have read and agree to abide by both the standard stipulations and specific conditions relative to this permit application:

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**