



STREET OR PLAT VACATION APPLICATION

Date Submitted: _____ Application #: _____

Petitioners Name: _____

Mailing Address: _____

Email: _____ Phone No. _____

Property Description:

Site Address: _____

Parcel Number: _____ Alt. Key #: _____

Subdivision: _____ Lot: _____ Block: _____

Legal Description: _____

(or attach additional pages)

Applicant Request (reason for vacation):

| Check | Submittal Requirements |
|-------|--|
| | 1. Standard Application |
| | 2. Completed Street or Plat Vacation Petition |
| | 3. Proof of Publication. The applicant is responsible for providing proof of publication for the notice of public hearing. The applicant will provide the payment directly to the <i>Citrus County Chronicle</i> . The notice will be advertised two (2) times. |
| | 4. Notice to abutting property owners. The applicant is responsible for payment of mailed notice to abutting property owners. |
| | 5. Ownership and Encumbrance Report prepared by a Title Company, which includes a legal description of the property to be vacated, ownership of property to be vacated, and a list of the names and addresses of all owners of property abutting the area to be vacated. |
| | 6. Letters from appropriate utilities certifying they have no easements or utilities in the public right-of-way. |

| Utilities |
|---------------------|
| 1. Phone |
| 2. Water Provider |
| 3. Sewer Provider |
| 4. Gas Provider |
| 5. Cable |
| 6. Electric |
| 7. Mosquito Control |
| 8. Other |
| |
| |

It must be demonstrated that the portion of public road rights-of-way, alleyway, or other public lands sought to be vacated, abandoned, and closed, is no longer needed to fulfill a public purpose.

Such vacation shall not become effective until a certified copy of an adopted Resolution by the governing body has been filed in the offices of the circuit court clerk and duly recorded in the public records of said county. (Ref: Section 177.101 Vacation and annulment of plats subdividing land, of Florida Statutes)

SAMPLE

PETITION

TO: THE CITY COUNCIL OF THE CITY OF CRYSTAL RIVER, FLORIDA:

The undersigned, hereby petitions this Council to close, vacate, abandon, and discontinue (that, those) certain street(s), road(s), alleyway(s) delineated on the recorded plat of _____, recorded in Plat Book _____, Page _____, public records of Citrus County, Florida, described on the attached Exhibit "A", which is hereby made a part hereof by reference; that petitioner would not inconvenience anyone for the same to be closed, that Petitioner recognizes, acknowledges and accepts the reservation by said City, the right to create any easements upon said vacated lands as may be necessary to further and/or preserve the public health, safety, and welfare, and that Petitioner will pay the expense of public notice of the hearing to determine the advisability of closing the same.

WHEREFORE, the undersigned petitions this Council to call a public hearing at Petitioner's expense to determine the viability of closing said street(s), road(s) alleyway(s) and that, upon such a hearing, this Council will determine that the same should be closed and adopt an appropriate Resolution closing, vacating, abandoning and discontinuing the same, and renouncing and disclaiming any right of the City of Crystal River and the public in and to any land delineated on the recorded plat of said, except for the reservation of the right to any easements as may be found necessary, by the City Council, to further and/or preserve the public health, safety, and welfare.

Signature of Petitioner

Printed name of Petitioner

SAMPLE

NOTICE OF PETITION TO VACATE PLAT

The Petitioner, _____, on behalf of _____
_____, hereby give notice of their intention to petition the City Council of the City
of Crystal River, Florida, to vacate a portion of that certain plat of _____, as
described in Exhibit "A" attached hereto and made a part hereof.

BY: _____

PETITIONER

NOTICE:

To be published two (2) times, (_____, 20__) in the Citrus County Chronicle. Please send
proof of publication and invoice to _____.