

Requesting Property NFIP Flood Loss History

Background

Participation in the Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) Home Elevation Project requires that homeowners provide a copy of the property's NFIP Flood Loss History, which documents flood-related insurance claims filed at the property. This information is used to determine if a property is designated as a Repetitive Loss (RL) or Severe Repetitive Loss (SRL).

The Flood Loss History must be requested from the NFIP in writing, using a form signed in the presence of a notary attesting to the applicant's identity. The NFIP Processing Center will return the Flood Loss History to the homeowner, which then must be scanned and returned with the remainder of the Application Packet to the Grant Administrator (City of Crystal River or its representative).

Flood Loss History requests are processed by the NFIP Processing Center in the order they are received. It is free to request your home's Flood Loss History. **Therefore, we strongly encourage any interested homeowners that are considering applying to the HMGP-DR-4734 Home Elevation Grant Program to request your Flood Loss History now.** Home Elevation Grant Program Applications are not considered complete until without a copy of the property's Flood Loss History.

To Request Your Flood Loss History Follow The Below Steps:

Print the following page. Complete the first section but do not sign the document.

Bring a government-issued photo identification, such as a driver's license, to a local notary public.

The document must be signed in the presence of a notary public, who should then sign the document and affix their seal.

Send the completed form to **National Flood Insurance Program, NFIP Help Center, 3601, Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426**, or by fax (703) 960-9125.

When you receive the Flood Loss History, email it to the City of Crystal River HMA Grant Management Team at the address you've been given.

Questions concerning an NFIP flood loss history inquiry can be addressed by the NFIP Help Center at (800) 427-4661, or at the address listed above.

Due to federal privacy laws, FEMA's National Flood Insurance Program (NFIP) is only permitted to provide the paid loss history reported on a property location to the current property owner(s) or to the person(s) whose name(s) appear on file as the insured and/or claimant. Current property owners, or the claimant as reported on a previous loss, may request such data in writing with a signed statement of ownership either notarized or submitted verifying identity under 28 U.S.C. 1746, a law that permits statements to be made under penalty of perjury as a substitute for notarization.

Request for Property NFIP Flood Loss History

Name (owner/tenant/policy holder): _____

Date and Place of Birth: _____

Full Property Location Address: _____

Return Address for Response (if different from property location): _____

Telephone Number: _____

Statement (Must be Notarized/Certified):

Provide a written statement in the space below that you are the current owner of the property location for which the data is being requested or an insured tenant at the property location, or a claimant as reported on a previous loss for the property location (if a tenant, please state they are a tenant and provide the property owner's name(s)):

I, _____ (full name), certify under penalty of perjury that the foregoing is true and correct. Executed on _____ (mm/dd/yyyy).

(Signature)

ACKNOWLEDGEMENT

State of Florida, County of _____

Before me, _____, on this day personally appeared _____

_____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, [year].

Notary Public's Signature