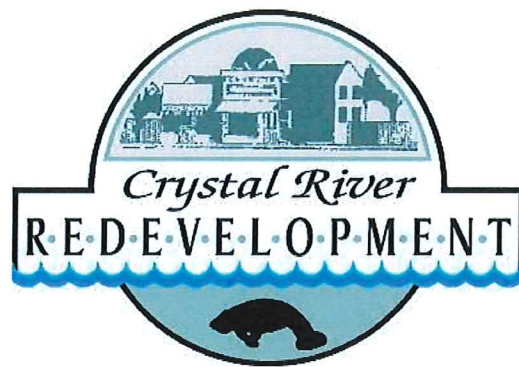


Community Redevelopment Agency



Agenda Packet
for
CRA Meeting
Monday, June 11, 2018
6:00 p.m.



**Community Redevelopment Agency
Regular Meeting Agenda
Monday, June 11th, 2018 @ 6:00 p.m.
Council Chamber, City Hall**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. PRESENTATIONS

4. UNFINISHED BUSINESS

5. APPROVAL OF CONSENT AGENDA

A. Approve Minutes of CRA Meeting held May 14th, 2018

6. PUBLIC INPUT

7. CRA ATTORNEY

8. CRA ADMINISTRATOR

A. Motion to authorize the demolition of both structures located on the recently-acquired property located at 148 NE 5th St. and to allow an expenditure of up to \$12,000 to accomplish same

B. Motion to authorize Main Street to hold two Open Houses at the 5th Street Pump House/Jail in connection with their Preservation and Restoration project

9. COMMUNICATIONS

10. BOARD MEMBERS COMMENTS

A. Jim Farley, Chair

B. Mike Gudis

C. Ken Brown, Vice Chair

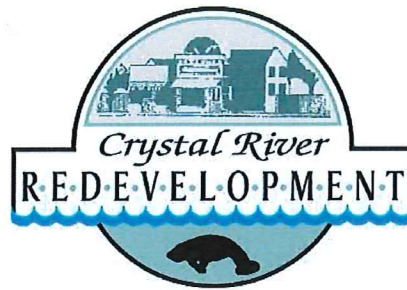
D. Pat Fitzpatrick

E. Robert Holmes

11. PUBLIC INPUT

12. ADJOURNMENT

Community Redevelopment Agency



Minutes of
Community Redevelopment Agency
Meeting held
Monday, May 14th, 2018
@ 6:00 p.m.



**Community Redevelopment Agency
Regular Meeting Agenda
Monday, May 14th, 2018 @ 6:00 p.m.
Council Chamber, City Hall**

1. CALL TO ORDER

Chairman Farley called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Chairman Farley requested that the agenda be amended to remove item 8A.

Motion to adopt the agenda as amended was made by Vice Chairman Brown; seconded by Board member Gudis. Motion carried unanimously.

Brief discussion was held regarding the reason item 8A was removed from the agenda.

3. PRESENTATIONS

A. Waterfronts Advisory Board Recommendations for Integration of Riverwalk into Crystal River Activities
Rocky Rich presented the "Riverwalk" document, noting the items in bold were of higher priority and offered to address questions from the Board.

Board discussion was held regarding certain recommendations, including signage, both historical and prohibitive, and regularly scheduled activities. Board members thanked WAB for their time and input.

4. UNFINISHED BUSINESS

5. APPROVAL OF CONSENT AGENDA

A. Approve Minutes of CRA Meeting held April 9th, 2018

Motion to approve the consent agenda was made by Board member Fitzpatrick; seconded by Board member Holmes. Motion carried unanimously.

6. PUBLIC INPUT

7. CRA ATTORNEY

City Attorney Rey announced the upcoming resignation and judicial appointment of City Attorney Angeliadis, effective June 1, 2018.

8. CRA ADMINISTRATOR

A. Crystal River Preserve State Park Conceptual plan

8. COMMUNICATIONS

9. BOARD MEMBERS COMMENTS

A. Jim Farley, Chair - Commented on Waterfronts Advisory Board's presentation of Riverwalk recommendations.

B. Mike Gudis- comments- Commented on benefits and challenges related to Hunter Springs Park.

C. *Ken Brown, Vice Chair*- Commented on renovated home near Hunter Springs Park and a Main Street sponsored program in Ormond Beach for recognition of neighborhood beautification projects through the use of signage. Board member Fitzpatrick noted an existing recognition program through the Chamber.

D. *Pat Fitzpatrick*- Commented on tourism and in-water related challenges in the City and the need for greater control.

E. *Robert Holmes* – Reported on attendance to a One-Rake-at-a-Time clean-up event at Hunter Springs Park and requested an update on the delayed mitigation project at the Cross-Town Trail.

Public Works Director Beau Keene confirmed that FDEP has selected a new contractor who will provide an update next week.

10. PUBLIC INPUT

Mike Engiles- Crystal River Watersports- Commented on “Michigan Town” parking issues, noting higher utilization of on-street and free parking options, and frequent use by a number of commercial kayak rental companies.

Chairman Farley recalled previous discussion on restricting use of Hunter Springs Park kayak launch by commercial kayak companies and inquired on the status.

Vice Chairman Brown provided a recap of discussion held during recent meeting between the City Manager, Main Street Executive Director and “Michigan Town” residents, noting efforts to work closely with law enforcement, challenges related to ROW configuration in the area and City Manager’s efforts to determine best solutions to issues including parking and kayak launch.

Board member Holmes discussed the option of parking enforcement through the use of boots and requested staff to identify cost of such a program.

City Attorney Rey also addressed Board questions regarding establishment of regulations pertaining to parking and commercial use of kayak launches. Further Board discussion was held regarding enforcement of existing codes, Hunter Springs Park zoning, alternative launch areas for commercial paddle craft operations, current parking lot design and appropriate use of launch areas (time limitations).

Mary Morgan-Crystal River- Noted that each version of the conceptual “Master Plans” for the city include a notation designating Hunter Springs Park as an area where commercial kayak use is prohibited.

11. ADJOURNMENT

Chairman Farley adjourned the meeting at 6:34 p.m.

COMMUNITY REDEVELOPMENT AGENCY
Agenda Item Summary

Meeting Date: June 11, 2018

Agenda Item Number: 8A

Requested Motion: Motion to authorize the demolition of both structures located on the recently-acquired property located at 148 NE 5th St. and to allow an expenditure of up to \$12,000 to accomplish same.

Summary:

On May 29, 2018, Council approved the purchase of the former Coast Guard Auxiliary site located at 148 NE 5th Street Crystal River, Florida.

On June 1, 2018, the City Manager attended the closing and the sale was successfully executed. The City now owns the real property and it has been added to DPW's routine maintenance schedule. The utilities have been transferred into the City's name and the water is currently off until further notification by DPW has been made.

Staff seeks direction as to whether it is the desire of the CRA to raise the two existing buildings. Both buildings were flooded during Hermine and have been vacant ever since.

Council approved Staff on May 14, 2018 to enter into a professional services agreement with Long & Associates Architects/Engineers, Inc. for architectural/engineering services related to the assessment of alternative sites and master planning of a new City Hall; the ownership of this property now can be utilized within the long-term planning of our City. If the buildings are removed, the property could be converted to a useful asset such as a parking lot or recreational type use (e.g. playground, splash pad, etc.) for future development within the City.

If the CRA moves for demolition of the buildings, Staff will initiate the project by soliciting written quotes from a minimum of three demo contractors.

Staff Recommendation: N/A

Funding Information:

Project Cost: T.B.D. (Estimated to be less than \$12,000.00)
Funding Source:
Amount Available:

Finance Department Approval:

Michelle W. Rucifele

Approvals:

[Signature]

Originating Department

[Signature]

CRA Administrator

CRA Attorney (if applicable)

CRA Action:

Approved _____ Denied _____ Deferred _____ Other _____

COMMUNITY REDEVELOPMENT AGENCY
Agenda Item Summary

Meeting Date: June 11, 2018

Agenda Item Number: 8B

Requested Motion: Motion to authorize Main Street to hold two Open Houses at the 5th Street Pump House/Jail in connection with their Preservation and Restoration project.

Summary: Main Street is requesting permission to hold two Open Houses of the 5th Street Pump House/Jail - one prior to the restoration and one after the restoration. The desire for holding these open houses is to showcase the before and after of the preservation and restoration efforts to the community.

U.S. Water and City Staff have cleaned the building and the well and water tank have been taken out of service. All of the historical items will remain on site for future project use.

Main Street is planning to hold the first Open House in June/July and the final Open House would follow after the restoration project has been completed. Main Street submitted a new grant application last week for additional funding for the restoration of the building.

Staff Recommendation: Support continued efforts to fund restoration of the Pump House and allow Main Street to hold two Open Houses; one prior to the restoration efforts and one after the restoration has been completed.

Funding Information:

Project Cost: NA

Funding Source:

Amount Available:

Finance Department Approval: Michelle Russell

Approvals:



Originating Department

CRA Administrator

CRA Attorney (if applicable)

Attachments:

Board Action:

Approved _____ Denied _____ Deferred _____ Other _____