

**Minutes of the
Community Redevelopment Agency
Regular Meeting
Monday, August 22nd, 2016 @ 6:00 p.m.
Council Chamber, City Hall**

1. CALL TO ORDER

Chairman Farley called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Board member Houston; seconded by Vice Chairman Gudis. Motion carried unanimously.

3. PRESENTATIONS

4. UNFINISHED BUSINESS

5. APPROVAL OF CONSENT AGENDA

A. Approve Minutes of CRA Meeting held August 8th, 2016

Motion to approve the consent agenda was made by Board member Brown; seconded by Vice Chairman Gudis. Motion carried unanimously.

6. PUBLIC INPUT

7. CRA ATTORNEY

8. CRA ADMINISTRATOR

A. Motion to approve a revised CRA meeting schedule, effective September 12, 2016

Background: [Agenda Sheet] **Requested Motion: Motion to approve a revised CRA meeting schedule, effective September 12, 2016.**

Summary: During the CRA meeting held August 8, 2016 the CRA Administrator addressed Council regarding a recent webinar on matters related to Community Redevelopment Agencies, during which discussion was held regarding the recommended frequency of CRA meetings. During this discussion it was recommended that meetings be held quarterly, at minimum.

The CRA Administrator requested Board feedback regarding a proposal to hold CRA meetings monthly, rather than bi-monthly, as they have been traditionally held during the months of January through May and August through October, directly preceding Crystal River City Council meetings. Staff has determined this schedule revision to be a more efficient way of doing business and beneficial to all involved. During this discussion the CRA Board reached consensus to hold CRA meetings on a monthly basis.

Staff has prepared a proposed revised schedule (ATTACHED) that covers the remainder of 2016, as Council and Board meeting schedules are traditionally adopted in October for the following calendar year. Staff recommends revising the schedule to hold CRA meetings at 6:00 p.m. on the 2nd Monday of each month, which would align with the Council meeting schedule which includes only one meeting during the months of June, July, November and December, also held on the second Mondays of those months.

Staff Recommendation: Adoption of the revised schedule, as proposed. End of Agenda Sheet]

CRA Administrator Burnell provided a brief overview of the item. Motion to approve a revised CRA meeting schedule, effective September 12, 2016 was made by Vice Chairman Gudis; seconded by Board member Houston. Motion carried unanimously.

B. Discussion regarding materials and treatments for construction of the Riverwalk

Background: Agenda Sheet **Requested Motion:** Staff desires City Council consensus on the materials and treatments for construction of the Riverwalk.

Summary:

Part of the original goal of the Riverwalk Project was to develop a completely unique style for the Riverwalk. This included new materials of construction, instead of materials from other completed projects within the City of Crystal River. The Ash Group presented options for the materials of construction and treatments in a previous CRA meeting. After costing the project with the preferred items by City Council it was found these choices exceeded the project budget.

City Council asked staff to develop a preferred list of materials and treatment to be used in the construction of the Riverwalk. Some discussion in later CRA meeting discussions considered using materials of construction used in other areas of the City. Attached is a listing of materials and treatments that the engineering firm has asked City Council to consider that provides a unique style.

If Council choice is to blend the two into the existing downtown style the possible change outs are using Citrus Avenue's paver design, lights and benches. Use of the pavers is likely to be a higher cost than stamped concrete.

The land portion project is near the 75% design mark so making a determination on major components is now critical. The floor, railing, lighting and treatment in particular are necessary at this time.

Staff Recommendation: Staff supports the engineering firm's choice of materials if a new look is desirable. End of Agenda Sheet]

CRA Administrator Burnell, along with Project Managers Rich Picinini and Mike Czerwinski, presented on proposed materials and treatments for the Riverwalk project and addressed Board questions and comments regarding specialty paving and maintenance costs, shading and seating areas, crosswalks and signage requirements, bollards, and light pole banners.

Board consensus was reached to use lighting similar to that used on Citrus Avenue.

CRA Administrator Burnell also addressed Board questions regarding status on the waterside portion of the project, and potential benefits to property owners. Mr. Czerwinski also sought clarification regarding the Board's consensus on the lighting treatment, inquiring about the desired post shape.

9. COMMUNICATIONS

10. BOARD MEMBERS COMMENTS

- A. *Jim Farley, Chair* – Spoke on the progress being made on the Riverwalk project.
- B. *Mike Gudis, Vice Chair*- Concurred with Chairman Farley's comments.
- C. *Andy Houston*

D. *Ken Brown*- Commended staff and community members on efforts related to the Riverwalk project and commented on the Fire Department, speaking on the level of quality and service observed during a recent tour provided by Fire Chief Jack Dumas and former Fire Chief Brown Dumas.

E. *Robert Holmes* – Concurred with Board member Brown’s comments on the Fire Department and commended staff for the forward momentum of the Riverwalk project.

F.

11. PUBLIC INPUT

Dee Atkins- 3851 N. Nokomis Point- Commented on the Riverwalk project and requested that recycle bins be considered for the project.

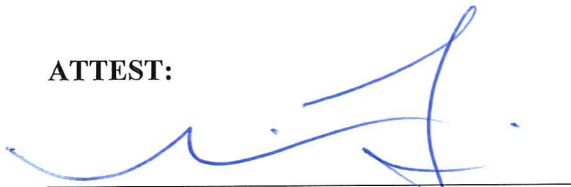
CRA Administrator Burnell confirmed that he would speak with the sanitation services provider.

Joe Chrietzberg-304 NW Crystal Street- Commented on the Riverwalk project, and inquired about bicycle and pet access, procurement of the project materials, easement agreements, insurance, and contract negotiations.

Board member Brown also inquired about bicycle and pet access and CRA Administrator Burnell confirmed that conceptually and due to ADA compliance, bicycles would not be permitted but pets would. He also confirmed that during construction the contractor would be responsible for insurance and the City would add it to their policy upon project completion.


12. ADJOURNMENT- Chairman Farley adjourned the meeting at 6:40 p.m.

ATTEST:



MIA FINK, CITY CLERK

CITY OF CRYSTAL RIVER



JIM FARLEY, CHAIRMAN

