



City of Crystal River

Parking Citation Appeal Request

123 NW Highway 19
Crystal River, FL 34428
352-795-4216 P
352-795-6245 F
www.crystalriverfl.org

DATE: _____

Valid ID and vehicle registration is required to complete this request.

NAME*: _____

ADDRESS*: _____

PHONE*: _____ EMAIL: _____

CITATION #*: _____ TAG #*: _____

VEHICLE MAKE/MODEL: _____

DATE OF CITATION*: _____ TIME OF CITATION*: _____

If a violator wishes to contest a notice indicating a violation of this section, said violator must submit a written request for a formal hearing to the City Manager, or designee, by certified mail or personal delivery to City Hall. The formal request must be received by the city within (72) seventy-two hours of the violation being issued. If the violator requests a formal hearing and is later found to be in violation of this article by the Hearing Officer, then the violator shall be responsible for the payments of all fines, hearing and administrative costs. The costs shall not be less than (50) fifty dollars, nor shall they exceed (500) five-hundred dollars. If the violator fails to appear at a formal hearing after having requested such hearing, their failure to appear shall be deemed as an admission of the violation, and judgement of fine plus costs shall be entered against the violator.

I have read and understand the citation contesting process and potential additional costs

PRINT: _____

SIGN: _____