



**Minutes of the
Selection Committee Meeting for
Disaster Recovery Services
Bid No. 23-RFP-08
Thursday, December 28, 2020 11:00 a.m.
Citrus County Welcome Center**

1. CALL TO ORDER

City Clerk Fink called the meeting to order at 11:02 a.m.

Ranking Committee Members Present: Assistant City Manager Michael Manning, Code Enforcement Officer Joe Palminteri and Associate Planner Heather Lacey.

Other Staff Present: City Clerk Mia Fink

City Clerk Fink welcomed attendees and provided a brief description of the meeting purpose and overview of the meeting format.

2. PUBLIC COMMENT

No one spoke.

3. OFFICIAL RANKING AND SCORING

Individual scoring sheets (ATTACHMENT A) were turned into the City Clerk who compiled scores and ranked firms on the "Selection Committee Scoring Tally Sheet" (ATTACHMENT B). City Clerk Fink announced the rankings.

4. RECOMMENDATION DEVELOPMENT

No discussion, the committee confirmed the bids were to be accepted as presented.

5. ADJOURNMENT

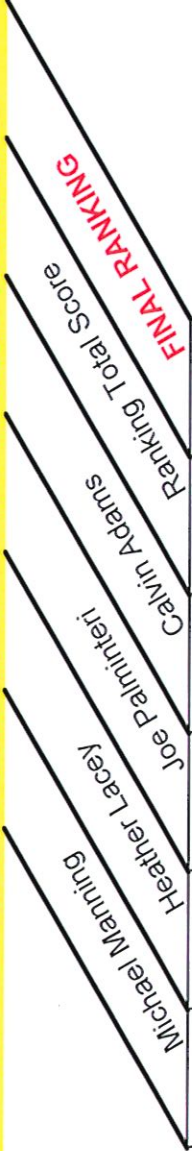
Meeting was adjourned at 11:05 a.m.

ATTEST:

MIA FINK, CMC, CITY CLERK

23-RFP-08 Disaster recovery services

FINAL RESULTS ~ SELECTION COMMITTEE TALLY AND RANKING




DATE:

RESPONDENT:


	Michael Manning	Heather Lacey	Joe Palminteri	Calvin Adams	Ranking Total Score	FINAL RANKING
Rostan Solutions	74	80	95	85	334	3
Innovative Emergency Management	74	80	83	90	327	
CDR Emergency Management	75	95	93	90	353	2
Integrated Solutions Consulting	70	90	80	80	320	
Disaster Program and Operations	72	80	95	70	317	
AtkinsRealis	89	80	90	95	354	1

Certified by Clerk

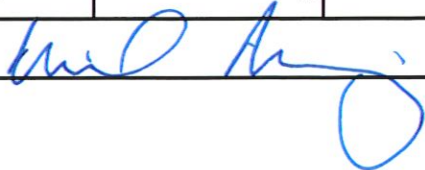
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Evaluator: Calvin Adams						
	Proposer Qualifications on Similar Projects including references (30 points)	Staff Qualifications and Experience including demonstration of knowledge of FEMA/HUD regulations and procedures (20 points)	Project Understanding and Technical Approach (20 points)	Knowledge of / Past Work Experience in nearby communities (no local preference applicable) (20 points)	Cost Proposal (10 points)	TOTAL Out of 100 points
Bidders						
Rostan Solutions	25	15	20	20	5	85
Innovative Emergency Management	30	20	20	10	10	90
CDR Emergency Management	30	20	20	10	10	90
Integrated Solutions Consulting	25	10	20	20	5	80
Disaster Program and Operations	25	10	10	15	10	70
AtkinsRealis	30	20	20	20	5	95
Signature: 					Date: 12/7/23	


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Evaluator: Heather Lacey						
	Proposer Qualifications on Similar Projects including references (30 points)	Staff Qualifications and Experience including demonstration of knowledge of FEMA/HUD regulations and procedures (20 points)	Project Understanding and Technical Approach (20 points)	Knowledge of / Past Work Experience in nearby communities (no local preference applicable) (20 points)	Cost Proposal (10 points)	TOTAL Out of 100 points
Bidders						
Rostan Solutions	20	20	15	15	10	80
Innovative Emergency Management	20	20	20	15	5	80
CDR Emergency Management	25	20	20	20	10	95
Integrated Solutions Consulting	30	15	20	20	5	90
Disaster Program and Operations	25	20	15	15	5	80
AtkinsRealis	25	20	10	20	5	80
Signature: 					Date: 28 DEC 23	

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Evaluator: Michael Manning						
	Proposer Qualifications on Similar Projects including references (30 points)	Staff Qualifications and Experience including demonstration of knowledge of FEMA/HUD regulations and procedures (20 points)	Project Understanding and Technical Approach (20 points)	Knowledge of / Past Work Experience in nearby communities (no local preference applicable) (20 points)	Cost Proposal (10 points)	TOTAL Out of 100 points
Bidders						
Rostan Solutions	22	17	10	16	9	74
Innovative Emergency Management	21	17	10	17	9	74
CDR Emergency Management	22	18	10	17	8	75
Integrated Solutions Consulting	21	17	10	13	9	70
Disaster Program and Operations	20	16	10	16	10	72
AtkinsRealis	25	19	18	19	8	89
Signature: 					Date: 12/7/23	

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Evaluator: Joe Palminteri						
	Proposer Qualifications on Similar Projects including references (30 points)	Staff Qualifications and Experience including demonstration of knowledge of FEMA/HUD regulations and procedures (20 points)	Project Understanding and Technical Approach (20 points)	Knowledge of / Past Work Experience in nearby communities (no local preference applicable) (20 points)	Cost Proposal (10 points)	TOTAL Out of 100 points
Bidders						
Rostan Solutions	25	20	20	20	10	95
Innovative Emergency Management	20	20	15	20	8	83
CDR Emergency Management	25	20	20	20	8	93
Integrated Solutions Consulting	25	20	10	20	5	80
Disaster Program and Operations	30	20	15	20	10	95
AtkinsRealis	25	20	20	20	5	90
Signature: 					Date: 12/28/23	